



notification of change in contact information

CHFA requests that multifamily project owners report to Asset Management any changes in contact information, including the property management agent, within 30 days of the change.

| | | |
|-----------------------------|-------|-----|
| Project Name | | |
| Address | | |
| City | State | Zip |
| Loan Number (if applicable) | | |

Please be advised that the contact information for the above property has changed/is changing. The change was/will be effective on _____.

management agent and management agent contact

| | | |
|---|---------------|-----|
| Management Agent Company Name | | |
| Management Agent Company Mailing Address | | |
| City | State | Zip |
| Management Agent Taxpayer Identification Number | | |
| Contact Name | | |
| Contact Phone | Contact Email | |

site contact

| | | |
|------------------------------|--------------------|-----|
| Site Contact Name | | |
| Site Contact Mailing Address | | |
| City | State | Zip |
| Site Contact Phone | Site Contact Email | |

owner contact

| | | |
|--------------------------------------|---------------------|-----|
| Owner Name | | |
| Owner Mailing Address | | |
| City | State | Zip |
| Owner Taxpayer Identification Number | | |
| Owner Contact Name | | |
| Owner Contact Phone | Owner Contact Email | |

investor/limited partner contact

| | | |
|-------------------------------------|---------------------------|-----|
| Investor/LP Contact Name | | |
| Investor/LP Contact Mailing Address | | |
| City | State | Zip |
| Investor/LP Contact Phone | Investor/LP Contact Email | |

owner signature

Signature

Date

Print Name