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chfa request for proposal

COLORADO HOUSING AND FINANCE AUTHORITY

RESPONSES TO QUESTIONS AND REQUESTS FOR CLARIFICATION

COLORADO HOUSING AND FINANCE AUTHORITY

1981 BLAKE STREET
DENVER, CO 80202

REQUEST FOR PROPOSAL

Cloud-Based Document Management System for Salesforce

To facilitate a transparent and thorough RFP process, CHFA is responding to the following questions and/or requests for clarification, which have been submitted by one or more potential responders in response to CHFA's posted RFP.

Q. The RFP instructs respondents not to include confidential or privileged information in the bid. However, some materials in the submission may need to be marked as confidential. Do you have a preference or method for how this should be handled?

A. CHFA does not have a format for marking materials as confidential given that, as provided in the RFP excerpt below, respondents should not include privileged or confidential information in their responses. Regardless of any such marking or manner of submittal, responders are subject to the RFP provisions including item 3 below. You may want to consider redacting information deemed privileged or confidential.

RFP Excerpt

3. As a political subdivision of the State of Colorado, CHFA is subject to the Colorado Open Records Act (CORA) C.R.S. §§ 24- 72-201, et seq., which requires CHFA to permit inspection and copying of certain public records. Responders to this RFP (each a "Respondent") acknowledge and agree that, notwithstanding anything contained therein or in any transmittal, all documents submitted to CHFA pursuant to this RFP are not considered confidential or proprietary in any way and may be subject to inspection by the public. By submitting a proposal, Respondents expressly authorize CHFA to disclose such proposals and any related information at CHFA's sole discretion. Respondents should not include any information deemed privileged or confidential in their responses.
